

**ECKERSLEY-HALL BUILDING COMMITTEE**  
**MONDAY, MAY 13, 2013**  
**POLICE DEPARTMENT COMMUNITY ROOM**  
**6:00 PM**

**Members Present:** Ron Klattenberg, Trevor Davis, Ed Dypa, Augie DeFrance IV, Ryan Kennedy, Annabelle Malone, Phil Pessina, Larry Riley  
**Members Absent:** Ed Monarca, Bill Wasch  
**Others Present:** Beth Lapin, Ron Organek, Bob Dobmeier (Public Works), Debbie Stanley (Parks & Rec/Senior Center)  
**Guests:** John Ireland (SP+A)

**1.0 OPEN MEETING**

Chair Klattenberg opened the Eckersley Hall Building Committee meeting at 6:02 PM at the Police Department Community Room.

**2.0 APPROVAL OF MINUTES**

Chair Klattenberg asked for approval of the April 8, 2013 minutes. Ed Dypa made the motion to accept, seconded by Augie DeFrance. The vote to approve was unanimous.

**3.0 FINANCIAL REPORT**

**FINANCIAL STATEMENT**

Beth reviewed the May 3 financial report. Payment since the previous report included Sect/asst's quarterly unemployment. With a motion to approve from Ed Dypa, Augie DeFrance seconded, and the vote to approve was unanimous.

**BUDGET ITEMS**

Beth indicated receipt of invoices from Eagle Environmental, Inc. The first, for \$5,410, is a portion of the contract approved last June for \$6,355. This included phases one and two of the work. The second, for \$1,350, is a portion of the addendum approved for \$1,650 in February for additional work to separate the project for SHPO. Ed Dypa made the motion to pay both the \$5,410 and \$1,350 invoices, seconded by Larry Riley. The vote to approve was unanimous.

The committee also received invoices from SP+A. The April invoice included \$7,350 for Amendment #2 Schematic Design work and \$1,000 for LEED application, for a total of \$8,350. The May charges totaled \$6,910.70; \$4977 for Construction Documents and \$1933.70 for Amendment #1 Construction Documents. With a motion to approve both the \$8,350 and \$6,910.70 from Ed Dypa, Larry Riley seconded, and the vote to approve was unanimous.

**4.0 PUBLIC COMMENTS**

There were no public comments.

**5.0 OLD BUSINESS**

There was no old business.

**6.0 NEW BUSINESS**

## EAGLE ENGINEERING ADDENDUM

Bob D. received an addendum proposal from Eagle Environmental to assess the hazardous materials in the portable buildings for \$2,545. Augie DeFrance made the motion to accept this proposal, seconded by Larry Riley. The vote to approve was unanimous.

## REVISED PROJECT COST ESTIMATE(S)

John Ireland reported that NU could not guarantee enough gas pressure to run the commercial range/oven/griddle unit under high use situation. The committee reviewed other options and chose to stay with the current situation, which could be modified later to propane if it became a problem.

## SHPO TAX CREDIT

### *Application status*

Jan Cunningham sent the application package to Julie at SHPO on April 9 and was awaiting a response.

### *NU purchasing status*

Tom Dorsey sent Ron an email committing to purchase any State Historic tax credits to be awarded for this project.

## LEED STATUS: SP+A

John Ireland reviewed his documents to indicate the application was nearing completion. The burden will be on the contractor to fill out forms, which should be built into their costs.

## POLICE AND FIRE DEPARTMENT REVIEW OF PLANS

John suggested providing a set of plans for a pre-review by the Building Department, fire marshal, and health department. Ron indicated the city would waive permit fees.

## CONTRACT PLANS, BUDGET, AND PROJECT TIMELINE

### *Local Labor*

No additional information was discussed.

### *Bid documents*

Beth indicated the bid would be advertised in the Hartford Courant for two days. Trevor Davis made a motion to establish a purchase order for \$500 to the Hartford Courant for bid advertising. Ryan Kennedy seconded and the vote to approved was unanimous.

Beth also indicated bid documents printing would be available through Advanced Reprographics. Trevor David made a motion, seconded by Augie DeFrance, to establish a purchase order for \$1,500 for printing. The vote to approve was unanimous.

## MILITARY MUSEUM DEMOLITION UPDATE

Augie DeFrance reported they have been packing and Bob D will send a truck to load material to go to Remington Rand.

## 7.0 OTHER BUSINESS

Ed Dypa had a conversation with new MAT director, who was very receptive to busing people to/from the center.

Augie DeFrance reported that the original Eckersley-Hall sign was paid for by WWII veterans who donated their twenty dollars homecoming gift. It was unknown what happened to that sign.

Ron reported that \$30K has been added as adjustments to mayor's proposed budget for a senior center manager to be hired in January 2014.

## **8.0 ADJURNMENT**

Chair Klattenberg asked for a motion to adjourn. Made by Ed Dypa and seconded by Larry Riley, the vote was unanimous and the meeting adjourned at 7:00 PM.